

# **Leavers College Education Report**

***Trainees name:    Lewis Duncan***

The Leavers College was established in 1999 to assist pupils in their final term of school. The Leavers College provides pupils with an on-campus training programme within our maintenance department and ICT suite. It offers a wide range of modules aimed at helping our trainees in their transition between school and the wider world of work.

## **Employment training**

Lewis has undertaken a number of employment placements within the Leavers College since he began here in August 2000. He has proved a popular, hard-working individual with his teachers and tradesmen alike.

Within the painting department Lewis has developed the following skills:

- Preparation of surfaces
- Correct use of protective surfaces
- Filling surface defects
- Application of surface finish
- Wall papering

Within the maintenance department Lewis has developed the following skills:

- Replacing taps and facets
- Repairing of locks and door frames
- Repairing heating systems
- Repairing water systems

Within the building department Lewis has developed the following skills:

- Slab laying
- Replacing roof tiles
- Repairing guttering
- Laying carpet tiles

## **Youth Dot Com**

Lewis has attended the ICT suite. He has been involved in internet use, Emailing, using Microsoft Office and Microsoft publisher.

## **Skillstart (Units) Access 2**

Skillstart: Communication in a Work-Related Environment

Skillstart: Numeracy in a Work-Related Environment

Personal Profiling for Independent Living

The Building Industry: An Activity Approach

Skillstart Investigation: The World of Work

Lewis has integrated very well into the Leavers programme. He is a motivated and likeable pupil who works well in most situations. He is capable of working upon his own initiative with a minimum of supervision.